



CODY BAXTER

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EDUCATION

Master of Science in Information Systems | Athabasca University

2016 – PRESENT

Research focused on the social impact of mobile technology regarding the development of social ties in the 21st century in South Africa and Canada.

Bachelor of Political Science | University of Calgary

2014 – 2016

Focused on Public Policy as it applies to the Global South with attention to the use of technology to push grass root movements in the region.

Bachelor of Information Systems | Saint Francis Xavier University

2009 – 2013

Focused on management and coordination towards the design and implementation of large-scale enterprise projects. Including towards environmental sustainability and coordinating between provincial and municipal governments.



EXPERIENCE

Lecture Assistant | University of Calgary

SEPTEMBER 2015 – OCTOBER 2020

Working with staff and students to coordinate between various faculties to work with students to accommodate any needs they may have to complete their degree. This includes working with lesson plans, modifying classrooms to fit their needs and recording and interpreting material as needed.

Independent Contractor | CONGRESS OF THE HUMANITIES

MAY 2016 – JUNE 2016

Acting as a liaison for the Congress of the Humanities and Social Science on behalf of the Canadian Federation for the Humanities and Social Sciences for the University of Calgary. This included overseeing a conference of more than 8000 attendees and over 70 associations as a central coordinator and manager during its exhibition.

Support & Surplus Technician | Alberta Justice & Solicitor General

MAY 2014 – SEPTEMBER 2014

Responsible for support, inventory, and processing in a secure facility according to CSIS and RCMP security and data standards surplus equipment for auction. This involved documenting, instructing, and coordinating with both private and government centers throughout the province. Additionally, I worked to support Court Rooms to allow for proceedings to take place.



SKILLS

- Experience with multiple enterprise systems for inventory, logistics, human resources. Including ERP, SysPRO and PeopleSoft.
- Experience designing and prototyping with SAP ABAP, familiarity with other related languages for business use including VBA, MySQL, Python.
- SharePoint experience within government and academic environments.
- Experience with web tools and content management, and various forms of social media, including educational platforms such as Desire2Learn and Moodle.
- Advanced computer skills including Microsoft Office Suite, OneDrive, Visio, Adobe Suite, Davinci Resolve.
- Experience working independently and with teams in person and through remote work.
- Experience coordinating and leading meetings and discussions through multiple geographic locales and technical limitations.
- Hardware and software support in both an academic and government institution.
- Experience with web stacks, GNU/Linux for application deployment and content provisioning.
- Worked with provincial and governmental security and privacy policies including FIOIP and data retention and disposal.
- Have accommodated and guided students and immigrants through a variety of accessibility issues to help achieve a variety of educational and life goals.
- Experience using social media to connect multiple non-English and international communities.
- Worked as a liaison between government, including law enforcement and private organizations.
- Film Photography and Darkroom Development.



ACTIVITIES

Organizer | Newcomers & Immigrants Calgary

JANUARY 2018 – PRESENT

As organizer and coordinator for a group that helps newcomers and immigrants to the city. Together with my other organizers we develop plans, events, and opportunities for people to familiarize themselves with the city and to socialize with others.

Copy Editor | Athabasca University Journal of Integrated Studies

JANUARY 2021 – PRESENT

Layout and design editor for a twice yearly multi-disciplinary academic journal that is promoted through Athabasca University.

Founding Member | amalgamating consciousness coalition

JANUARY 2021 - PRESENT

A non-profit initiative to discuss climate violence and its effect on minority and vulnerable groups throughout the world.